

**PERSONNEL/HUMAN SERVICES COMMITTEE**

**AGENDA**

**TUESDAY, APRIL 11, 2023**

**4:30 P.M.**

**COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING**

**PAGE NO.**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- 1-2 IV. MINUTES (3/14/23)**
- V. PUBLIC INPUT**
- VI. PETITIONS AND COMMUNICATIONS**
- 3 A. Board of Commissioners – Rescind Resolution 2023-46 hiring Shelby Taylor; Hire Hailey Wentz at 2-year rate (Seeking rescission of res. No 2023-46 hiring Shelby Taylor; approval to hire Hailey Wentz at 2-year rate; approval of required budget adjustments – proposed resolution attached)**
- 4-5 B. County Executive – Approval to hire County Executive Assistant at 2-year rate (Seeking approval to hire the Bay County Executive Assistant at two-year rate; approval of required budget adjustments – proposed resolution attached)**
- 6-7 C. Finance - Information Systems Manager – Approval of Agreement with ONLC Training Centers (Seeking approval of Agreement with ONLC Training Centers; authorization for Board Chair to sign; approval of related budget adjustments – proposed resolution attached)**
- 8-13 D. Personnel Director - Vacancies (Seeking authorization to post/fill – proposed resolution attached)**
  - 1. 9-1-1 Central Dispatch: Dispatcher (full time; \$17.80/hr. entry)**
  - 2. Juvenile Home: Two (2) – Youth Development Workers (full time; \$18.47/hr. entry)**
  - 3. Sheriff: Correctional Facility Officer (full-time; \$19.71/hr. entry)**
  - 4. Treasurer: Staff Accountant (full time; \$25.31/hr. entry)**

**VII. REFERRALS**

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**X. CLOSED SESSION**

**XI. MISCELLANEOUS**

**XII. ANNOUNCEMENTS**

**XIII. ADJOURNMENT**

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator  
Corporation Counsel  
515 Center Avenue  
Fourth Floor, Bay County Building  
Bay City, MI 48708  
989-895-4131

**PERSONNEL/HUMAN SERVICES COMMITTEE MINUTES**

MEETING OF THE BAY COUNTY PERSONNEL/HUMAN SERVICES COMMITTEE HELD ON TUESDAY, MARCH 14, 2023,  
FOURTH FLOOR BAY COUNTY BUILDING.

CALL TO ORDER BY VICE CHAIR MAILLETTE AT 4:00 P.M.

ROLL CALL:

**MOTION NO.**

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
KATHY NIEMIEC, CHAIR	E	X	C	U	S	E	D						
COLLEEN MAILLETTE, V.CHAIR	P	Y	Y	Y	Y	Y	Y	Y					
TIM BANASZAK	P	S/Y	Y	S/Y	M/Y	Y	M/Y	Y					
THOMAS M. HEREK	P	M/Y	Y	M/Y	Y	M/Y	Y	S/Y					
KAYSEY L. RADTKE	P	Y	S/Y	Y	Y	S/Y	Y	Y					
DENNIS R. POIRIER	P	Y	Y	Y	Y	Y	S/Y	M/Y					
VAUGHN J. BEGICK, EX OFFICIO	P	Y	M/Y	Y	S/Y	Y	Y	Y					

**MOTION NO.**

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
KATHY NIEMIEC, CHAIR													
COLLEEN MAILLETTE, V.CHAIR													
TIM BANASZAK													
THOMAS M. HEREK													
KAYSEY L. RADTKE													
DENNIS R. POIRIER													
VAUGHN J. BEGICK, EX OFFICIO													

**MOTION NO.**

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
KATHY NIEMIEC, CHAIR													
COLLEEN MAILLETTE, V.CHAIR													
TIM BANASZAK													
THOMAS M. HEREK													
KAYSEY L. RADTKE													
DENNIS R. POIRIER													
VAUGHN J. BEGICK, EX OFFICIO													

OTHERS PRESENT: C.Gignac, J.Barcia, A.Davis-Johnson, S.Walraven, L. Arsenault, T.Jerry, N.Paige, B. Eurich, C. Hill, R.Meeth, Z.Brannigan

M-MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

**PERSONNEL/HUMAN SERVICES COMMITTEE  
MINUTES  
TUESDAY, MARCH 14, 2023  
PAGE 2**

**MOTION NO.**

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**NOTE:** In addition to these typed minutes which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website [www.baycounty-mi.gov/executive/videos](http://www.baycounty-mi.gov/executive/videos).

- 1. MOVED, SUPPORTED AND CARRIED TO APPROVE THE MINUTES OF THE FEBRUARY 14, 2023, PERSONNEL/HUMAN SERVICES COMMITTEE MEETING AS PRINTED.**

Public Input was called. Rick Meeth, an applicant for the Bay-Arenac Behavioral Health Authority requested the support of the Commissioners at the 3/21/23 Board meeting for his re-appointment to BABHA, citing his involvement with BABHA over the past three years.

The first item on the agenda was a presentation from Zack Brannigan re Saginaw Basin Land Conservancy on Discovery Preserve. Mr. Brannigan explained what the SBLC is and the history of their partnership with Discovery Preserve. Commissioner Herek complimented the work of SBLC adding it was a great addition to the community. It was

- 2. MOVED, SUPPORTED AND CARRIED TO RECEIVE THE SAGINAW BASIN LAND CONSERVANCY PRESENTATION.**
- 3. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE DISCOVERY RESERVE PARTNERSHIP AGREEMENT (RECREATION & FACILITIES).**

Moving on to the next item on the agenda, vacancies. Due to more information being requested by Commissioner Banaszak re the two Juvenile Home Youth Development Worker positions, Comm. Banaszak made a motion to refer item C ii. back to Administration for review. It was

- 4. MOVED, SUPPORTED, AND CARRIED TO REFER ITEM C ii. JUVENILE HOME TWO YOUTH DEVELOPMENT WORKERS BACK TO ADMINISTRATION FOR REVIEW. (COMM. BANASZAK)**
- 5. MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL TO POST/FILL VACANCIES FOR 1,3,4,5,6, & 7 IN 911 CENTRAL DISPATCH, DEPARTMENT ON AGING, COMMUNITY CENTER, BUILDINGS & GROUNDS, SHERIFF, FINANCE, MOSQUITO CONTROL, & RECREATION & FACILITIES (PERSONNEL).**

- 6. MOVED, SUPPORTED AND CARRIED TO RECEIVE THE JANUARY 2023 REPORT PROVIDED BY THE OFFICE OF ASSIGNED COUNSEL.**

There being no further business, it was

- 7. MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:25 P.M.)**

## BAY COUNTY BOARD OF COMMISSIONERS

APRIL 18, 2023

## RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (4/11/2023)

WHEREAS, On March 21, 2023, the Bay County Board of Commissioners adopted resolution no. 2023-46 hiring Shelby Taylor as a Typist Clerk II in the Board of Commissioners' Office at the 2-year rate of \$16.72 per hour; and

WHEREAS, Since that time Ms. Taylor has accepted a position elsewhere; and

WHEREAS, Another applicant for the Typist Clerk II was offered and has accepted the referred-to position at the same pay rate as was offered to Shelby Taylor; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners hereby rescinds resolution no. 2023-46 hiring Shelby Taylor as Typist Clerk II, 2-year rate of \$16.72 per hour; Be It Further

RESOLVED That the Bay County Board of Commissioners hereby hires Hailey Wentz as a Typist Clerk II in the office of the Board of Commissioners at the 2-year rate of \$16.72 per hour; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KATHY NIEMIEC, CHAIR  
AND COMMITTEE

Board of Commissioners – Rescind Resolution 2023-46; Hailey Wentz hired at 2-year rate

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_



**OFFICE OF  
BAY COUNTY EXECUTIVE**

**James A. Barcia**  
County Executive

515 Center Avenue, Suite 401  
Bay City, Michigan 48708  
Tel: (989) 895-4130 | Fax: (989) 895-2094

March 27, 2023

Kathy Niemiec, Chair Personnel/Human Services Committee  
Bay County Board of Commissioners  
515 Center Avenue  
Bay City, MI 48708

RE: Request to hire at 2-year rate

Commissioner Niemiec,

In August of 2022, the County Executives Assistant accepted the position of Board Coordinator for the Board of Commissioners. Since that time the position has remained vacant while looking for a replacement.

It has been a challenge finding a candidate with the appropriate skill set in the difficult labor market. I am requesting approval to hire a candidate at the two year salary level of \$20.22 per hour. The candidate is well versed in office functions and has a skillset I can utilize in many facets of my office. Funds are currently budgeted, and no additional funds are required.

Sincerely,

JAMES A. BARCIA  
BAY COUNTY EXECUTIVE

## BAY COUNTY BOARD OF COMMISSIONERS

APRIL 18, 2023

## RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (4/11/2023)

WHEREAS, In August of 2022, the Bay County Executive's Assistant accepted the position of Board Coordinator for the Bay County Board of Commissioners; and

WHEREAS, Since that time the position has remained vacant while looking for a replacement due to the challenge of finding a candidate with the appropriate skill set in the difficult labor market; and

WHEREAS, The County Executive is requesting approval to hire a candidate at the two year salary level of \$20.22 per hour. The candidate is well versed in office functions and has a skillset that can be utilized in many facets of the office; and

WHEREAS, Funds are currently budgeted, and no additional funds are required; Therefore, Be It RESOLVED That the Bay County Board of Commissioners approves the hire of the Bay County Executive Assistant at the two-year rate (\$20.22 per hour); Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KATHY NIEMIEC, CHAIR  
AND COMMITTEE

County Executive – County Executive Assistant hired at 2-year rate

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_





## **BAY COUNTY FINANCE/INFORMATION SYSTEMS**

**James A. Barcia**  
County Executive

**Shawna Walraven**  
Finance Officer  
[walravens@baycounty.net](mailto:walravens@baycounty.net)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
[priessnitzk@baycounty.net](mailto:priessnitzk@baycounty.net)

**Frances A. Moore**  
Purchasing/Housing Rehab  
[mooref@baycounty.net](mailto:mooref@baycounty.net)

**Julie A. Coppens**  
Information Systems Manager  
[coppensj@baycounty.net](mailto:coppensj@baycounty.net)

**TO:** Kathy Niemiec, Chairperson  
Personnel/Human Services

**FROM:** Julie Coppens *jc*  
Information Systems Manager

**RE:** Approval for Agreement with ONLC Training Centers

**DATE:** March 29, 2023

### **REQUEST:**

Information Systems Division is seeking approval to purchase training for Microsoft Outlook and Teams. After review by Corporation Counsel authorize the Board Chair to sign any documents relating to the purchase and implementation of training from ONLC Training Centers.

### **BACKGROUND:**

Information Systems Division is looking to provide training to County employees for Microsoft Outlook and Teams. These two software applications are the widest used applications that any employee can use in the County. ONLC Training Centers offers affordable training with smaller class sizes and the ability to record the training for future viewing. Information Systems Division is seeking approval to enter into an agreement to provide the necessary training for employees to learn to use these two software products more effectively.

### **ECONOMICS:**

No additional funds are requested. Each year Information Systems Division budgets training and implementing of projects. The requested amount for training shall not exceed \$3,200.

### **RECOMMENDATION:**

Authorize the Board Chairman to sign any all documents related to a training program with ONLC Training Centers.



## BAY COUNTY BOARD OF COMMISSIONERS

APRIL 18, 2023

## RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (4/11/2023)

WHEREAS, Bay County Information Systems Division is looking to provide training to employees for Microsoft Outlook and Teams. These two software applications are the widest used applications that any Bay County employee can use; and

WHEREAS, ONLC Training Centers offers affordable training with smaller class sizes and the ability to record the training for future viewing; and

WHEREAS, Information Systems Division is seeking approval to enter into an agreement to provide the necessary training for employees to learn to use these two software products more effectively; and

WHEREAS, No additional funds are requested as each year Information Systems Division budgets training and implementing of projects. The requested amount for training shall not exceed \$3,200; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement with ONLC Training Centers to purchase training for Microsoft Outlook and Teams not to exceed \$3,200; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute the Agreement with ONLC Training Centers and any related documentation following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

KATHY NIEMIEC, CHAIR  
AND COMMITTEE

Finance/ISD – Agreement with ONLC Training Centers for Microsoft Outlook and Teams Training

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

VOICE: YEAS \_\_\_\_ NAYS \_\_\_\_ EXCUSED \_\_\_\_

DISPOSITION: ADOPTED \_\_\_\_ DEFEATED \_\_\_\_ WITHDRAWN \_\_\_\_

AMENDED \_\_\_\_ CORRECTED \_\_\_\_ REFERRED \_\_\_\_ NO ACTION TAKEN \_\_\_\_



**BAY COUNTY  
PERSONNEL DEPARTMENT**

**James A. Barcia**  
County Executive

**Tiffany Jerry**  
Director  
[jerryt@baycounty.net](mailto:jerryt@baycounty.net)

To: Kathy Niemiec, Chair, Personnel/Human Services Committee

From: Tiffany Jerry, Director of Personnel and Employee Relations

Date: April 4, 2023

Re: Personnel/Human Services Committee Agenda



Please consider the following items for the agenda of your committee meeting scheduled for April 11, 2023.

1. **Request (Vacancy):**  
Brent Rubis has submitted a request to hire a full-time 9-1-1 dispatcher with Bay County Central Dispatch, if needed.

**Background:**

Due to the high turnover and the nature of 9-1-1 dispatcher positions, this is an attempt to maintain minimum staffing levels at Central Dispatch.

**Finance/Economics:**

Full-time position with benefits as provided for within the GELC labor agreement, although union membership is voluntary. Entry level rate of pay is \$17.80 per hour. Funds exist within the current existing budget.

**Recommendation:**

Please refer to the full board for approval to hire a full-time 9-1-1 dispatcher, if needed.

2. **Request (Vacancy):**  
Juli Reynolds has submitted a request to fill two (2) full-time Youth Development Worker positions.

**Background:**

One vacancy is due to a retirement effective 3/1/2023. The second vacancy is due to a resignation effective 3/5/2023.

**Finance/Economics:**

These are full-time positions with benefits as provided within the USW Full-time labor agreement, although union membership is voluntary. The rate of pay starts at \$18.47 per hour progressing to \$20.80 per hour after 2 years (TU08). These are currently budgeted positions and no additional funds are necessary.

**Recommendation:**

Please refer to the full board to approve hiring for two (2) full-time Youth Development Workers.

3. **Request (Vacancy):**  
Sheriff Cunningham has submitted a request to hire a full-time Correctional Facility Officer position.

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515 Center Avenue, Suite 301, Bay City, Michigan 48708  
Tel: (989) 895-4098 | Fax: (989) 895-2076  
Web: [www.baycounty-mi.gov](http://www.baycounty-mi.gov)

**Background:**

The vacancy is due to a resignation effective March 31, 2023.

**Finance/Economics:**

This is a full-time position with benefits as provided for within the Correctional Facility Officers P.O.L.C. labor agreement. The rate of pay is \$19.71 per hour progressing to \$27.61 after 5 years (CD01). Funds are allocated in the 2023 budget for this mandated CFO position.

**Recommendation:**

Please refer to the full board for approval to hire a full-time Correctional Facility Officer to maintain minimum shift staffing and reduce costs for overtime wages.

4. **Request (Vacancy):**

Weston Prince has submitted a request to hire a full-time Staff Accountant in the Treasurer's Office.

**Background:**

The vacancy is due to a current employee transferring to another position within the county.

**Finance/Economics:**

This is a full-time position with benefits as provided for within the B.C.A.M.P.S. labor agreement, although union membership is voluntary. Rate of pay is \$25.31/hour progressing to \$29.40/hour after 3 years (PB07). This is a currently budgeted position and no additional funds are needed.

**Recommendation:**

Please refer to the full board for approval to hire a full-time Staff Accountant in the Treasurer's Office.

Thank you for your consideration and approval of any necessary budget adjustments related to the aforementioned requests. If you have any questions or concerns, please feel free to contact me.

cc: Jim Barcia  
Amber Davis-Johnson  
Shawna Walraven  
Kim Priessnitz  
Brent Rubis  
Troy Cunningham  
Chris Mausolf  
Troy Stewart  
Weston Prince  
Jull Reynolds



## **BAY COUNTY**

**Juvenile Home**

Phone: (989) 892-4519 Fax: (989) 892-4419

520 West Hampton Road, Essexville, MI 48732

Juliann Reynolds  
Director

James A. Barcia  
County Executive

**TO:** Tiffany Jerry, Personnel and Employee Relations  
**FROM:** Juli Reynolds  
**DATE:** February 21, 2023  
**RE:** Request for Personnel Agenda

### **Request**

Post and fill two (2) full time Youth Development Worker positions.

### **Background**

Full time Youth Development Worker will retire effective 3/1/23. Another full time Youth Development Worker took a position with the State of Michigan effective 3/5/23.

### **Finance**

This position is currently budgeted and no additional funds are necessary. This is a full time position with benefits as provided for in the USWA labor agreement. The rate of pay starts at \$18.47 per hour progressing to \$20.80 per hour after 2 years.

### **Recommendation**

Requesting favorable recommendation to fill two (2) full time Youth Development Worker positions.



**Troy R. Cunningham**  
*Sheriff Of Bay County*

Christopher D. Mausolf  
Undersheriff

Troy A. Stewart  
Jail Administrator

TO: Tiffany Jerry  
Personnel Director

FROM: Sheriff Troy R. Cunningham *TRC*

DATE: March 21, 2023

RE: Mandated CFO Position

**BACKGROUND:** Due to a resignation effective March 31, 2023 there will be an open position for one full time/with benefits Correctional Facility Officer (CFO) at the Sheriff's Office. This CFO position is budgeted for in the 2023 County Budget.

**FINANCE/ECONOMICS:** Our 2023 budget has funds allocated for the mandated position of CFO. The rate of pay for a full-time/with benefits position is \$19.71 per hour and is under the contract of the POLC.

**RECOMMENDATION:** Due to a resignation an opening, effective March 31, 2023, we need to fill these Correctional Facility Officer (CFO) positions, this is a mandated position. Your cooperation and assistance to conduct any and all necessary budget adjustments when required is greatly appreciated in filling this position in order to maintain minimum shift staffing and reducing cost for overtime wages.

CC: Jail Administrator Troy Stewart  
Undersheriff Christopher D. Mausolf  
Kathy Niemiec, Chairman of Personnel/Human Services  
Shawna Walraven, Finance Director  
Kim Priessnitz, Budget Supervisor  
Tracy Cederquist, Personnel (10130100)  
Becky Smuteck, Payroll  
File Copy

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# BAY COUNTY TREASURER

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Weston Prince  
County Treasurer  
princew@baycounty.net

Tina Mueller  
Chief Deputy Treasurer  
muellert@baycounty.net

TO: Kathy Niemiec, Chair, Personnel & Human Services Committee  
FROM: Weston Prince, Bay County Treasurer  
RE: Position Update  
DATE: March 31, 2023

**Background:**

The Treasurer's Office will be having an upcoming vacancy in the position of Staff Accountant on April 18, 2022. The Treasurer's Office staff is comprised of the Treasurer, Deputy Treasurer, two Staff Accountants and three Account Clerk IIIs. We have posted the position and are searching for a replacement.

**Financial Considerations:**

The Staff Accountant position is budgeted so there are no additional costs.

**RECOMMENDATION:** THAT THIS BOARD AUTHORIZE FILLING THE VACANT POSITION AND APPROVE ALL NECESSARY BUDGET ADJUSTMENTS.

## BAY COUNTY BOARD OF COMMISSIONERS

APRIL 18, 2023

## RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (4/11/2023)

**RESOLVED** By the Bay County Board of Commissioners that concurrence is given to post/advertise/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

## I. VACANCIES (BUDGETED)

- a. 9-1-1 Central Dispatch: Dispatcher (full time; \$17.80/hr. entry)
- b. Juvenile Home: Two (2) – Youth Development Workers (full time; \$18.47/hr. entry)
- c. Sheriff: Correctional Facility Officer (full-time; \$19.71/hr. entry)
- d. Treasurer: Staff Accountant (full time; \$25.31/hr. entry)

**RESOLVED** That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

**RESOLVED** That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

**RESOLVED** That budget adjustments, if required, are approved; Be It Further

**RESOLVED** That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

KATHY NIEMIEC, CHAIR  
AND COMMITTEE

Vacancies – April

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN-\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_